



# Inspection Guide

## Transport Vehicle semi-annual ACUC inspections

This guide sheet is intended to provide an outline of items commonly cited by Animal Care and Use Committees (ACUC) during semi-annual inspections of vehicles: it does not present a comprehensive list of requirements for animal use. Animal users are required to follow all relevant standards, including [UW All-Campus Policy 2011-043](#), the Animal Welfare Act Regulations, Public Health Service Policy, the Guide, and their ACUC-approved protocol and/or Facility-specific SOPs.

Questions, concerns, and requests for assistance in preparing for an inspection are welcome. Please contact Danielle Ewing at RARC: phone (608) 265-4404 or email [dsewing@wisc.edu](mailto:dsewing@wisc.edu)

yes	no	n/a	Record-keeping
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- Transportation Log** is current and available to view
- Log Sheet** includes all information specified in facility (or lab) SOP
- Sanitization Log** is current and available to view
- Contact information** for veterinary staff is posted or accessible
- Vehicle maintenance records** exist and are current

yes	no	n/a	General Vehicle Care/Procedures
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- Animal transport area** is clean with sanitizable surfaces
- Secondary caging** is used and adequately secured
- Environmental controls** are functional and adequate
- Animals are protected** from direct sunlight and public view
- Vehicle is sufficient** (size, configuration, roadworthiness) for the task
- Livestock Trailer is sufficient** (size, configuration, roadworthiness) for the task

### Some questions commonly asked by the inspection team (and by USDA, NIH or AAALAC visitors):

- What species are transported in this vehicle? What are the temperature ranges for those species?
- How long do transport trips take, on average?
- Can you talk us through a typical transport procedure?
- How long does it take to pre-cool or-heat this vehicle?
- What would you do if you could not get the vehicle within temperature range?